



## Information Sheet for Motor Vehicles Tankers / Semi-Trailers / Containers

### 1. Contact

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### 2. Scope and principles

This information sheet is exclusively valid for Leipziger Messe GmbH premises. Motor vehicles (including containers, tankers, semi-trailers, buses, etc.) that are to be used as exhibits or exhibition stands must be registered and approved as part of the stand registration process (online stand construction registration).

Vehicles may only be exhibited and showcased in the halls after being registered with Leipziger Messe.

### 3. Exhibiting motor vehicles

Trucks and other vehicles with combustion engines and gas-powered vehicles must observe the following rules:

- the content of the tank must be kept to the absolute minimum needed to drive in and out of the hall
- the fuel warning light must be on
  - option 1: careful fueling and/or running the content of the tank down
  - option 2: pumping off surplus fuel from the parked vehicle (for option 2, a service provider of Leipziger Messe can be ordered)
- the fuel cap must remain closed whenever possible
- a minimum of one suitable fire extinguisher with at least 6 extinguishing units must be available at the vehicle. In cooperation with the local fire protection authorities, the required number of fire extinguishers will be calculated in accordance with the potential fire load and fire risk based on the details given when registering the vehicle as an exhibit or stand.

Any tanks and containers for hazardous substances that are already in use must be emptied and cleaned. Written documentation must be shown on request.

Groups of vehicles parked together may cover a maximum area of 30 m<sup>2</sup>. A minimum distance of 2.40 m must be kept between the groups. An exception can be made if a single vehicle or tanker covers an area of more than 30 m<sup>2</sup>. In such cases, compensatory measures (e.g. additional fire extinguishers) will be required.

If more than 30 m<sup>2</sup> of stand space is covered by motor vehicles, containers, buses or show trucks that can be walked through or are covered at the top, additional mobile fire detectors must be ordered from Leipziger Messe using the online ordering system and built into the stand.

#### 4. Exhibiting motor vehicles

For electric vehicles, the charge level of the vehicle battery must be reduced to the non-critical level needed to drive in and out of the hall and to present the vehicle (usually between 20% and 80% of the charge level).

Charging is only possible following registration with Leipziger Messe. Leipziger Messe reserves the right to prohibit charging inside the halls.

Rescue cards must be available for all electric and gas-powered vehicles.

#### 5. Approval

After submission of the full documentation, and as part of the stand construction approval process, Leipziger Messe GmbH will determine further safety measures in consultation with the local fire protection authorities such as inerting fuel tanks, adding fire extinguishers, disconnecting batteries and/or setting up fire posts.

Any vehicles deviating from the standard will require a case-by-case examination and approval by the Leipzig Fire Department and Leipziger Messe.

#### 6. Excerpts from the Technical Guidelines

Driving any type of vehicle on the premises of the Leipziger Messe is at your own risk and only permitted with appropriate authorisation and a valid access or parking permit. Permits must be visibly displayed in the vehicle.

The provisions of the Road Traffic Act (StVO) apply on all Leipziger Messe premises including the on-site car parks. Signs that regulate vehicle and pedestrian traffic must be observed.

The maximum speed for vehicles on the premises is 20 km/h.

The low-beam headlights must be activated (if daytime running lights are not available) while driving on the premises

You may only drive any vehicle inside the halls or hall courtyards after approval by a member of staff from Leipziger Messe GmbH or an authorised representative. The maximum speed is 6 km/h (walking speed).

Parking or stopping vehicles anywhere on the premises of Leipziger Messe is strictly prohibited, except in the designated areas.

All essential fire service access routes and manoeuvring areas are designated by "no waiting" signs and must be kept clear at all times.

Holders of access permits for the exhibition halls must minimise the time their vehicles remain inside the halls (loading and unloading time). Loading and unloading may only take place on the stand space you have rented. Please make sure you do not block primary or secondary emergency rescue routes at any time.

You must ensure that any vehicles you are exhibiting are under surveillance at all times during visitor opening hours.

As an exhibitor, you are responsible for preventing any wilful or unintentional movement of your vehicles by third parties.

## Hall 2: Technical data and equipment

### Gate dimensions

Gates 1–4: Width 5.00 m, height 4.50 m

Gates 7–10: Width 5.00 m, height 4.50 m

Gates 5 + 6: Width 5.00 m, height 5.90 m

Height of the hall: 8.00 m, substructure trusses

Hall floor: The hall floor is covered with sealed asphalt slabs and can be driven on by vehicles with a wheel load of up to 10 t.

## 7. Trade Fair Opening Times / Build-Up and Breakdown

Date	Day of the week	Time	Activity
18.10.2024	Friday	7 am–10 pm	Exhibitors deliver and position exhibit vehicles according to schedule
<b>Build-Up</b>			
19.10.2024	Saturday	7 am–10 pm	Build-up days
20.10.2024	Sunday		
21.10.2024	Monday		
<b>During the Trade Fair</b>			
22.10.2024	Tuesday	8 am–6 pm	Opening times for exhibitors Opening Times for visitors
23.10.2024	Wednesday	9 am–5 pm	
24.10.2024	Thursday		
<b>Breakdown</b>			
24.10.2024	Thursday	From 6 pm	Breakdown
25.10.2024	Friday	Until 10 pm	
26.10.2024	Saturday	7 am–10 pm	

Department  
Event Technology

Leipziger Messe GmbH  
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